

Capacity Building Intermediary Program Questions and Answers

- 1. In the program description section, do I need to complete questions 2 and/or 3 if we're only providing technical assistance?
 - a. You should make sure to respond to either Question 2 or Question 3. They apply to applications who provide technical assistance and/or pass-through financial assistance. Question 2 should be responded to if you've already identified who you plan to assist Question 3 should have a response if you haven't yet identified who you plan to assist.
- 2. For the program description section, how should I respond to questions 2 and 3 if we have identified some of the entities we plan to assist and some to be determined?
 - a. You should respond to both questions.
- 3. Are cities and counties eligible to apply?
 - a. Cities and counties are not eligible to apply as the lead applicant. However, they can partner with a lead applicant who is eligible to apply (nonprofit organizations, Tribal entities, and Tribal corporate entities). The contract would be made with the eligible applicant.
- 4. Is this grant for entities needing technical and/or pass-through financial assistance?
 - a. No, it is for entities providing technical and/or pass-through financial assistance.
- 5. Can the pass-through financial assistance go to individuals for their individual housing needs (e.g. rent assistance or loans)?
 - a. No, these funds cannot be used for direct payments or services to individuals.
- 6. If the applicant plans to work with a partner or consultant, how should those costs be reflected in the budget?
 - a. Consultant fees would be listed as a program cost.
- 7. Is the staff time necessary to provide the technical assistance an eligible expense?
 - a. Yes
- 8. Can these funds be used for development costs?
 - a. No
- 9. What does technical assistance mean?
 - a. Please see the definition provided in the application, overview, and instructions document. *Technical Assistance: Activities which support Minnesota Housing goals, but that the Minnesota Housing does not have the capacity or expertise to undertake with its own staff, activities which provide matching funds for activities which benefit a broader population than the population served by any one state agency, and/or providing training and or supporting activities to help achieve agency priorities.

- 10. What does this sentence entail: "Collaborations, if lead partner is a qualified applicant"?
 - a. These two entities are eligible to apply under this grant, and if selected, would be the one we would contract with:
 - Tax-exempt nonprofits
 - Tribal governments and tribal corporate entities

A partner that is not either of these entities may be included in the application as a secondary applicant, but they would not be the party with whom we would contract.